Formalities: Length: Maximum 10 pages for chapter 1 to 7, plus cover page, form, table of contents, chapter 8. Format: Font Tahoma 11pt

Project application

for a pilot or cross-sectional project\*

(please delete as appropriate)

<Project title>

<Short title>

A project application in the area: <Classification in one of the thematic areas belonging to the research agenda of the Platform for Zoonoses>

<Applicant’s name and institution>

<Date>



**Project type: pilot project/cross-sectional project**

**Funding requested[[1]](#footnote-1)**

|  |  |
| --- | --- |
| Staff expenses [€ incl. all incidental costs] | <XX.XXX,XX> |
| Travel expenses [€ incl. all incidental costs] | <XX.XXX,XX> |
| Other | <XX.XXX,XX> |
| **TOTAL [€ incl**. **all incidental costs]** | **<XX.XXX,XX>** |

**If applicable, information on proportion of applicant’s own funds or additional grants requested from other institutions**

**Duration of project[[2]](#footnote-2)**

Total duration planned for all work packages (in months)

**Applicant**

<Name, address, e-mail, telephone and institution>

**Additional comments**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Place, date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Applicant’s signature[[3]](#footnote-3)

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 [Type of projects in the German Research Platform for Zoonoses according to the statutes: Two different project types are distinguished: pilot projects and cross-network projects (cross-sectional projects). The application procedure for both project types is identical.

Pilot projects are individual projects with a defined financial framework. As a rule, the project duration should not exceed twelve months. They are intended to provide start-up funding for the applicants' subsequent research projects.

Cross-sectional projects are cross-network projects with a defined financial framework that are carried out at at least two research locations in Germany. They are intended to establish structures that can be used by more than just the applicant research networks at the latest after the funding phase and are to be made available to all zoonoses researchers in Germany. The project duration should not exceed 24 months].

# Summary (max. 1 page)

Short summary of the sections that follow, with references (section number or page number) to important passages, tables or figures.

#

# Presentation of topic/background

Topic of the pilot or cross-sectional project; rationale for the research question, background, state of the art, compliance with the agenda of the German Research Platform for Zoonoses, links to completed or ongoing projects of the German Research Platform for Zoonoses. In particular, presentation of the innovative character of a pilot project, and of the network character of a cross-sectional project. Embedding of the project in the research agenda of the Zoonoses Platform (<http://www.zoonosen.net/Zoonosenforschung/Forschungsagenda.aspx>).

# Planned Project results

Description of the desired project results in terms of intermediate and final products (e.g. market study, validated test installation, workshop, expert opinion), and their qualitative or quantitative characteristics (e.g. minimum scope/page count, number of participants, user-friendliness) with regard to the project type (pilot or cross-sectional project).

Special consideration of the following questions for:

* Pilot projects: which further projects or project applications will emerge from the results of the pilot project?
* Cross-sectional projects: which project results across research groups will emerge from the cross-sectional project?

# Target groups and added value

## Added value of project for interconnected research on zoonoses

To whom are the project results addressed (potential users, participants), how will the project results be made accessible to the target groups, and what added value do they bring? In particular, it should be shown that cooperation between scientists working with zoonoses will be significantly improved – where appropriate, with an estimate of the savings to be achieved as a result. Publication of the results alone does not provide sufficient added value to justify funding under the umbrella of the German Research Platform for Zoonoses.

## 4.2 Added value for the development of the German Research Platform for Zoonoses in terms of methodology and infrastructure

Presentation of the added value for the development of the German Research Platform for Zoonoses in terms of methodology and infrastructure, where the project addresses these issues.

## 4.3 Reasons for conducting a project under the umbrella of the German Research Platform for Zoonoses

Presentation of the rationale behind cooperating with the German Research Platform for Zoonoses, and the modality of that cooperation.

Pilot and cross-sectional projects: How will the project benefit from the specific structures of the German Research Platform for Zoonoses and from the overarching cooperation within the Research Platform?

Cross-sectional projects: Detailed explanation of how cooperation between the networks or working groups making the application is planned. What are the advantages of such cooperation?

# Project plan

## Procedure and methodology

Structured if appropriate according to work packages, and in terms of content and persons carrying out the work.

## Applicants and project partners

Details of the institutions, working groups and persons carrying out the project; name, institution, member of the German Research Platform for Zoonoses, address, role in a BMBF-funded zoonoses network or BMELV-funded zoonoses project (e.g. coordinator, project leader); details of cooperation with other members of the German Research Platform for Zoonoses.

## Previous experience and credentials of project partners

Presentation of the previous work or previous experience and expertise of the applicants and persons involved in the proposed topic, with up to five relevant publications.

##  Schedule

Information on schedule (no specific dates); where work packages overlap in time, Gantt chart can be used if appropriate.

## Resources and cost plan

Resources required (working days for each person, external service providers/referees, acquisitions, travel costs), broken down according to work packages if appropriate. Cost calculation on a gross basis (incl. possible VAT, employer contributions, special payments), differentiated at least according to staff, travel and equipment costs.

## Project control

How will adherence to schedule and cost plan be ensured? How will the quality of the end products described in section 3 be assessed?

## Ethical considerations

Assessment of possible risks of misuse in relation to anticipated project results (“dual use”). Presentation of possible ethical approvals, animal welfare concerns, and genetic engineering requirements relevant for conducting the project.

# International aspects

International standards: explanation of the extent to which the project proposed observes European or international standards.

International working groups: where relevant, presentation of international experience or previous work in this field. If appropriate, explanation of how the project is coupled with international working groups.

# Aspects of use

Where opportunities exist to use and disseminate the results outside the German Research Platform for Zoonoses, these should be identified and taken into account in the project planning.

# Literature

1. Combined according to the three categories given; the detailed calculation is to be presented in the project application; please take into account **all** incidental coststhat may be incurred (incl. VAT, employer contributions, extra month’s salary at Christmas, and other incidental costs). [↑](#footnote-ref-1)
2. From the commencement of the actual project to the submission of the end products (i.e. excluding formalities such as approval procedures, preparation of contract, and administrative procedures at the end of the project); detailed schedule to be provided in the project application. [↑](#footnote-ref-2)
3. An application submitted electronically also requires a signature. [↑](#footnote-ref-3)